

MINUTES OF BOARD MEETING
Manitowoc Board of Education
July 8, 2014

A regular meeting of the Board of Education was called to order by Board President Linda Gratz at 7:00 p.m. Members present were: Ms. Barbara Herrmann, Mr. Dave Longmeyer, Mr. Dave Nickels, Ms. Karen Rohrer, Ms. Catherine Shallue, Mr. Keith Shaw, and Ms. Linda Gratz. Also present were Superintendent Marcia Flaherty and Board secretary Rebecca McLafferty.

The meeting began with Board members logging in to the BoardBook website (to access electronic agenda packets), followed by the pledge of allegiance and roll call.

A motion was made by Karen Rohrer, seconded by Dave Longmeyer, and unanimously carried, to approve the minutes of the June 10, 2014, regular meeting and the June 24, 2014, special meeting.

Board President Linda Gratz acknowledged correspondence received from the City of Manitowoc regarding an annexation ordinance.

Dave Nickels, chairperson of the Personnel Committee, reported on the July 7, 2014, meeting. Policies listed below were brought from committee to the full Board for their first read: 3213/4213 Student Supervision; 3217/4217 Weapons; 3120.09/4120.09 Volunteers; 144.3 Conflict of Interest; 1220 Employment of Superintendent; 1630.01/3430.01/4430.01 FMLA; and 8310 Public Records. Motion was brought from committee to change the retirement payout option to be a cash only option effective with retirements on July 1, 2014. Motion passed unanimously.

Keith Shaw, chairperson of the Curriculum Committee, reported on the July 7, 2014, meeting.

- The following policies were brought from committee for the first read: 5771 Search and Seizure; 5340 Student Accident/Illness/Concussion; 5111 Eligibility for Resident/Nonresident Students; 5460 Graduation Requirements; and 5720 Student Activism. The Board unanimously approved the first read of the above-stated policies.
- A Lighthouse Learning Academy informational meeting was held on June 23, attended by 20 Manitowoc/Two Rivers parents. Interested parents should contact Director of Elementary and Secondary Education Debby Shimanek. Draft Policy and Procedures and Course Planning Guide have been developed. August 1 is the tentative date for determining the development and feasibility of the program.
- Administrators met with junior high teachers to review the possibility of combining the ninth grade class trips into one Washington D.C. trip. It was decided that the trips would remain separate for each building. The two junior high classes will allow interschool crossover for their trips, and joint learning activities will be encouraged.
- WKCE aggregate and disaggregate reports were reviewed. Administrators participated in a data analysis retreat on June 10 with Improvement Specialist Judy Sargeant. Each

building will create a School Improvement Action Plan and a School Learning Objective for 2014-2015.

The payment of vouchers was presented by Director of Business Services Ken Mischler. A motion was made by Karen Rohrer, seconded by Keith Shaw, and unanimously carried to approve voucher #458 totalling \$6,274,165.64, voucher #462 totalling \$4,427.61, and voucher #502 totalling \$454,048.83, for a total of \$6,732,642.08. No financial statement was distributed due to an audit.

On motion by Dave Longmeyer, seconded by Karen Rohrer, depositories for district funds were approved in accordance with Wisconsin State Statute 34.05. On motion by Keith Shaw, seconded by Catherine Shallue, the Board unanimously approved Wisconsin Investment Series Cooperative (WISC)'s "Resolution to Participate in the Fund".

A motion to approve initial and additional student loans for 2014-2015 totalling \$266,600 and to authorize approval of any additional loan requests, in the amount of \$2000 or less each, up to a total of \$290,000, was made by Catherine Shallue, seconded by Keith Shaw, and carried unanimously.

Director of Human Resources Andrea Holschbach presented the Personnel Report consisting of five resignations, one termination, hire of support staff and professional staff, approval of teacher lane movement for two teachers, and one extracurricular contract; and an addendum consisting of two resignations and hire of two professional staff. Motion was made by Karen Rohrer, seconded by Barbara Herrmann, and unanimously carried to approve the Personnel Report and Addendum as presented.

School Forest Coordinator Kelly Vorrone gave the 2013-2014 end of year report. Vorrone reported 7,616 student visitors and 1,403 adult visitors, for a total of 9,019 visitors. The number of days used decreased slightly, from 149 to 142, attributed to inclement weather. Other highlights included a WEEB grant for \$995 for grade 6 BioBlitz; curriculum work; land management with over 700 trees planted, service projects, and donations received. Vorrone's presentation displayed photos accumulated throughout the year.

Superintendent Flaherty's activity report highlighted the first School Board meeting of the 2014-2015 school year and the first School Board meeting utilizing BoardBook; also, the district's new user-friendly website powered by SharpSchool is up and running; an MPSD logo now enhances the School Board meeting room; after a yearlong search, the three key words chosen to define our school district are dream, engage, achieve; summer school's first session is finished and session two is underway with another successful season in progress.

Director of Business Services Ken Mischler discussed referendum questions and resolutions. Board members clarified concerns and commented in support of the referendum options. It was the consensus of the Board members that the key component to successful referendums is to educate the public about the district's needs, referendum components, and our supportive survey results.

- Motion was made by Keith Shaw and seconded by Dave Longmeyer, to approve the Resolution Authorizing the School District Budget to Exceed Revenue Limit by \$1,000,000 for Recurring Purposes. Motion passed unanimously by roll call vote.
- Motion was made by Barbara Herrmann and seconded by Catherine Shallue, to approve Resolution Authorizing the School District Budget to Exceed Revenue Limit by \$600,000 for Recurring Purposes. Motion passed unanimously by roll call vote.
- Motion was made by Catherine Shallue and seconded by Keith Shaw, to approve Resolution Authorizing the School District Budget to Exceed Revenue Limit by \$400,000 for Recurring Purposes. Motion passed unanimously by roll call vote.
- Motion was made by Dave Nickels and seconded by Dave Longmeyer, to approve Resolution Providing for a Referendum Election on the Questions of the Approval of Resolutions Authorizing the School District Budget to Exceed Revenue Limit for Recurring Purposes. Motion passed unanimously by roll call vote.

Director of Elementary and Secondary Education Debby Shimanek reported on 2013-2014 student learning goals. The report emphasized Common Core State Standards, Next Generation Science Standards, integration of fine arts, assessments to inform instruction and monitor progress using multiple sources, student learning balanced assessments, and the district's progress in reading and math. Director of Pupil Services Joanne Metzen talked about collaboration and professional learning communities, and Response to Instruction (RtI) for all children and all educators. Director of Human Resources Andrea Holschbach talked about the 2013-2014 staff goal, emphasizing Educator Effectiveness. All administrators are now trained in CESA 6 Educator Effectiveness. Kristin Lee has been holding technology workshops to improve technology literacy through professional development. Director of Business Services Ken Mischler reported on the operations goal, highlighting the capital projects budget and what is being done to upgrade the district's communication systems. Superintendent Flaherty reported on the Communications Goal, highlighting an active Academic Booster Club, social media and improved website capabilities, the recent School Perceptions survey, local media coverage, and social media; bylaws are being reviewed. Director Shimanek summarized WISExplore data regarding trends in achievement and enrollment for economically disadvantaged and students with disabilities.

Board President Gratz reminded Board members that the CESA 7 Board of Control is seeking a new Board member. The deadline for applications is July 31.

Committee referrals were made to the Buildings and Grounds Committee and the Finance and Budget Committee.

Motion was made by Keith Shaw, seconded by Karen Rohrer, and carried, to adjourn the meeting at 9:04 p.m.

Respectfully submitted,
Rebecca McLafferty, Secretary

Linda Gratz
Board President